



Date: _____

To whom it may concern,

As you may be aware that the Islamic month, Ramadan is ongoing. At the completion of this holy month, there is a special celebration known as ‘Eid-ul-Fitr’. Typical festivities include congregational prayer at the local mosque or prayer center, followed by gatherings with family and friends.

I am writing to request that _____ will be participating in the Eid celebration and thus requesting an excuse from school that day.

I am aware that this day is to be considered Excused Absences based on the School District’s policy concerning absences based on religious practices.

If you have any questions or concerns, please contact me at _____.

Thank you for your cooperation and understanding.

Sincerely,

